

## NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

[clerk@northduffieldpc.co.uk](mailto:clerk@northduffieldpc.co.uk) [www.northduffieldpc.co.uk](http://www.northduffieldpc.co.uk)

### MINUTES of the Parish Council meeting held on 9<sup>th</sup> October 2024 Chapel Schoolroom, North Duffield

#### Part 1

**24134. In attendance and declarations of interest:** Cllrs. R Arrand, S Brown, S Donoghue, R Hemingway (Chair), M Patten, L Richardson, M Walton and D Wint. S Look (Clerk). Members of the public.

**24135. Apologies:** Cllr B Wells and Divisional Cllr Arthur. **Declarations of interest:** None.

**24136. Minutes** of the Parish Council monthly meeting held on Thursday 5<sup>th</sup> September 2024 were proposed by Cllr Wint, seconded by Cllr Walton and unanimously agreed as a true and accurate record.

**24137. Receive Divisional Councillor report:**

Divisional Councillor not present.

**24138. Matters Arising:**

- i. No update at this stage on the Parish Council / PFA village mailshot.
- ii. No update on the 'Friends of the Parish' initiative. Suggestion made to invite the 'Friends of the Parish' volunteers to the next PC meeting. Cllr Richardson has got the list of volunteers. Agreed to publicise the meetings/ events more on Facebook.

**24139. Highways:**

- i. Cllr Wells to give an update on the Community Speedwatch initiative at the next meeting. It was noted that Skipwith PC are also doing a Community Speedwatch.
- ii. Highways update; the yellow lines and keep clear signage have been painted outside the school. Concerns raised about the continuing deterioration of the road condition on Green Lane. Clerk to ask Highways if it would be possible to move the brick flowerbed on York Road closer to the new 30mph sign. Cllr Hemingway to organise another village walk around with a Highways Officer to highlight areas of concern in the Parish.
- iii. Highways have provided a quote for the 'Please Drive Slowly' signage at the three entrances to the village. Highways will provide the signage if the PC fund the installation costs of £350. Resolved to accept the quote and place the order.
- iv. Cllr Wint has downloaded VAS statistics and report any changes in figures at the next PC meeting.
- v. No further update from highways on the damaged verge outside Inglenook on Green Lane. To follow up with Highways again.
- vi. Councillors have been notified by a resident that the streetlight outside Plum Tree Cottage (LP18) has been removed together with the damaged telegraph pole caused by a tractor fire on 16<sup>th</sup> April 2024. The streetlight in question is a Parish Council asset and NYC have quoted £1100 exc. VAT to replace it providing it can be installed on the new telegraph pole. Resolved to contact NFU mutual to submit a claim / investigation as the toxic waste is also still at the side of the road. It was noted that the person responsible for the tractor has claimed the streetlight was not in situ at the time of the fire and had been removed prior to the event.

**24140. Planning Applications:**

- i. No new planning applications to consider.

**24141. Ongoing Planning Application:**

- i. NYC Local Plan. No further update on the plan at this stage. North Yorkshire Boundary Review - Initial Consultation has opened until 9<sup>th</sup> December 2024. The main change proposed is the reduction of councillors elected to North Yorkshire Council to 89. This is 1 fewer than the current number of councillors.
- ii. Selby Local Plan. No further update at this stage. Residents expressed concerns regarding the proposed A163 / Back Lane development. Concerns were raised that the development extends further than originally thought. Councillors are awaiting formal plans to be submitted. Concerns raised that as Cllr Arthur is now on the planning committee, North Duffield does not have a representative with local knowledge to act on behalf of the parish on planning matters. Clerk to contact Cllr Arthur for further guidance on this.
- iii. No further update 2024/019/MWCU. Alleged: Unauthorised construction of large warehouse illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield. Clerk to follow up.

- iv. Proposed development of 70 homes at Gothic Farm and adopting Land – North Duffield. No further update.
- v. Enforcement reference; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road North Duffield. The application is to discharge conditions 03 (archaeology), 05 (highways), 08 (construction management plan), 09 (drainage), 10 (drainage), 14 (bin storage and collection) and condition 15 (landscape) of planning permission 2021/1353/FUL Erection of 5 dwellings and associated infrastructure. Planning enforcement have been notified that the path is not complete despite the houses being occupied. No further response from enforcement to date. Clerk to investigate the complaints procedure as this matter has been ongoing for several months
- vi. 2024/0195/LCOND. Loppington House, Main Street. Alleged: Unauthorised Breach of Condition 6 of CO/1987/0333 relating to an overgrown hedge. It was noted that the hedge has now been cut.
- vii. ZG2024/0508/HPA. Ivy Cottage, Market Weighton Road W, North Duffield. Erection of shed (retrospective). Requested to go to committee. Awaiting decision. Resolved to escalate this issue if it is not resolved. It was noted that many residents are supportive of the erection of the shed and no objections to it have been raised with the Parish Council.

**24142. Planning Decisions:**

- i. ZG2024/0644/HPA. 26 Oak Road, North Duffield. Installation of air source heat pump to rear of property. Permission granted. Noted.

**24143. Public time:**

- i. No updates.

**24144. Financial matters:**

- i. Annual donation request from the North Duffield & Skipwith Over 60's club. It was resolved to donate £250.00.
- ii. Finance report noted and transactions approved for payment:  
Account balance and reconciliation:

|       |   | Current Account | Savings Account   |
|-------|---|-----------------|-------------------|
| a.    | <b>Account balances as at 29 August 2024</b>                                | <b>£4608.60</b> | <b>£17,136.92</b> |
| b.    | <b>Transactions made since last meeting (approved at the last meeting):</b> |                 |                   |
|       | Autela payroll; April-July 2024   | -£75.05         |                   |
|       | S Look; Clerks August expenses inc Defib. pads                              | -£125.30        |                   |
|       | York Landscapes; August village maintenance                                 | -£801.60        |                   |
|       | Geosphere Ltd; Parish mapping annual fee                                    | -£108.00        |                   |
| c.    | <b>Payments made since the last meeting under clerks delegated powers:</b>  |                 |                   |
| 28/09 | S Look; Clerks September salary   | As agreed       |                   |
| 18/09 | Anytime Skip hire (summer fare)   | -£216.00        |                   |
| 28/09 | Scottish Power; village green electricity                                   | -£32.81         |                   |
| d.    | <b>Receipts since the last meeting:</b>                                     |                 |                   |
|       | North Yorkshire Council; Precept 2 <sup>nd</sup> instalment                 |                 | £10,900.00        |
|       | Christmas stall income  | £160.00         |                   |
| e.    | <b>Internal transfer:</b>   |                 |                   |
| f.    | <b>Account balances as at 1 October 2024</b>                                | <b>£2876.40</b> | <b>£28036.92</b>  |
| g.    | <b>To approve the following payments:</b>                                   |                 |                   |
|       | S Look; Clerks Sept expenses  | -£78.19         |                   |
|       | York Landscapes; September village maintenance                              | -£729.60        |                   |
|       | York Landscapes; May underpayment maintenance                               | -£144.00        |                   |
|       | North Duffield & Skipwith Over 60s; donation                                | -£250.00        |                   |

It was resolved to approve the above payments.

**24145. Village Green and Maintenance:**

- i. Update given on arrangements for the Christmas fare. Flyer to be printed and distributed in November. To be published in Round Up. Cllr Brown has purchased a new 24" Smart TV to donate for one of the raffle prizes. Proceeds to go towards upgrading the Christmas lights next year. Cllr

Wint has arranged for a skip will be delivered FOC for the event. It was agreed not to hire portable toilets for this event. DJ has been booked.

- ii. Cllr Hemingway gave an update on items on the 'to do' list. Maintenance day to be held on 12<sup>th</sup> October – all residents / volunteers welcome to attend.
- iii. No further update from the 'village green working group'. To follow up in Spring. To look at maintenance in the pinfold next year.
- iv. Cllr Richardson to explore hiring a rotavator for the proposed wildflower meadow on the village green.
- v. A few people have expressed an interest in the Nature Recovery initiative. To publicise on the Parish Council website.
- vi. Autumn village litter pick took place on 5<sup>th</sup> October. Clerk to order more litter picks for the next litter pick.

**24146. Correspondence:**

- i. YLCA White Rose Update and training dates noted.

**24147. Parish Online software:**

- i. The GIS (Geographic Information System) is now up and running.
- ii. Clerk has started the process to change the Parish Council domain and website to gov.uk.

**24148. Meeting closure to members of the public:**

- i. The date for the next monthly meeting to be held at 7pm on Thursday 7<sup>th</sup> November 2024 in the Schoolroom of North Duffield Methodist Chapel.
- ii. A resident has raised concerns about a child riding a motorbike in the village at night with no lights. Residents are reminded that all incidents should be reported direct to the police at the time of the event.

**Part 2**

**24149. Confidential business:** Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

**24150. Flagpole replacement:**

- i. Clerk to follow up remaining payments.

Meeting closed at 20.30.

Signed: (Chairman)

Date: